

Information available from Cumberland House Surgery (*providing medical services under contract to the NHS*) under the Freedom of Information Act model publication scheme

Information covered by this scheme is only about the primary, general or personal medical services we provide under contract to the National Health Service.

| Information to be published | How the information can be obtained (e.g. hard copy, website) | Cost |
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| <p>Class1 - Who we are and what we do (Organisational information, structures, locations and contacts)</p> <p>Cumberland House Surgery 58 Scarisbrick New Road Southport PR8 6PG</p> <p>Part of Southport & Formby Clinical Commissioning Group, itself, part of the NHS</p> | <p>www.cumberlandhousesurgery.co.uk</p> <p>For All Sections, by application in writing to the Business Manager</p> | <p>Copying /Admin Charges only</p> |
| <p>Doctors in the practice</p> <p>Dr Ian Hughes Dr Olga Eyre Dr Christine Randall Dr Marc Roseberry Dr Tim Irvine</p> <p>Nurses in the practice Nicky Cropper Pam Bradley Paula Leatherbarrow HCA</p> | | |

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| <p>Contact details for the practice (named contacts where possible with telephone number)</p> <p>Sue Critchlow Business Manager Tel: 01704 501551</p> | | |
| <p>Opening hours</p> <p>8.00 – 18.30 Wednesday Thursday & Friday Extended nights Monday and Tuesday till 20.00</p> | <p>Website Practice Leaflet</p> | |
| <p>Other staffing details</p> <p>Nurse Practitioner x 1 Practice Nurses x 1 Nursing Assistants x 1 Admin Staff x 9 Associated Staff : Health Visitors District Nurses Midwives</p> | <p>Website Practice Leaflet</p> | |
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| <p>Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p> <p>Current financial year</p> | | |
| <p>Total cost to the Primary Care Trust of our contracted services.</p> <p>Hospital Services Budget includes: Operations, In Patient stays, Emergency admissions, Out patient clinics, Out patient operations, Accident & Emergency services.</p> <p>Prescribing budget covers all medicines prescribed to patients by clinical staff in the practice and by community staff</p> <p>Personal Medical Services budget covers patient services delivered in the practice, practice staff and doctors pay and locums, salaried General Practitioner costs, practice expenditure on premises, utilities, running costs.</p> | <p>2011/12 Hospital Services Budget £9,006,000</p> <p>2011/12 Prescribing Budget £1.300,000</p> <p>2011/12 Personal Medical Services Budget £574,189</p> | |
| <p>Audit of NHS income</p> <p>Is carried out by Sefton PCT and Merseyside Internal Audit Agency</p> | | |
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| <p>Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)</p> <p>Current and previous year</p> <p><u>2011/12</u></p> <p>Our performance is monitored by Sefton Primary Care Trust Member of Southport & Formby Clinical Commissioning Group Quality & Outcomes Framework Achievement – to be assessed as at 31/3/12 Patient Satisfaction Survey results are available at www.gp-patient.co.uk/</p> <p><u>2010/11</u></p> <p>Our performance was monitored by Sefton Primary Care Trust Member of Southport & Formby Practice Based Commissioning Group Quality & Outcomes Framework Achievement – 962 out of 1000 points Patient Satisfaction Survey results are available at www.gp-patient.co.uk/</p> | | |
| <p>Plans for the development and provision of NHS services</p> <p>Service developments through Commissioning see Southport & Formby Clinical Commissioning Group Business Plan at</p> <p>www.seftonpct.nhs.uk/Library/All_About_Us/QIPP_2011/sfbusinessplan.pdf</p> | | |
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| <p>Class 4 – How we make decisions (Decision making processes and records of decisions)</p> <p>In line with NHS Directives. In line with SHA and PCT regional and local priorities. In line with NICE guidance (National Institute for Clinical Excellence) Primary Health Care Team Meetings</p> | | |
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| <p>Records of decisions made in the practice affecting the provision of NHS services</p> | <p>Not held</p> | |
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| <p>Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only (mark “not held” against any policies not actually held)</p> | | |
| <p>Policies and procedures about the employment of staff</p> | <p>Held</p> | |
| <p>Internal instructions to staff and policies relating to the delivery of services</p> | <p>Held</p> | |
| <p>Equality and diversity policy</p> | <p>Held</p> | |
| <p>Health and safety policy</p> | <p>Held</p> | |
| <p>Complaints procedures (including those covering requests for information and operating the publication scheme)</p> | <p>Held</p> | |
| <p>Records management policies (records retention, destruction and archive)</p> | <p>Held</p> | |
| <p>Data protection policies</p> | <p>Held</p> | |
| <p>Policies and procedures for handling requests for information</p> | <p>Held</p> | |
| <p>Patients’ charter</p> | <p>Held</p> | |
| <p>Policies and Procedures available from:</p> | <p>Business Manager</p> | |

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| <p>Class 6 – Lists and Registers</p> <p>Currently maintained lists and registers only</p> | | |
| <p>Any publicly available register or list (if any are held this should be publicised; in most circumstances existing access provisions will suffice)</p> | Not Held | |
| <p>Class 7 – The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public)</p> <p>A full range of personal medical services</p> <p>Baby clinic Cervical cytology Child health surveillance Contraceptive services Chronic Disease management clinics District Nurse Health promotion clinic (e.g. well man and well woman clinics) Immunisations Maternity medical services Family planning Minor surgery Health Visitor Smoking Cessation Vaccinations</p> | | |
| <p>The services provided under contract to the NHS</p> | Website/Practice leaflet | |
| <p>Charges for any of these services</p> | Held | |
| <p>Information leaflets</p> | Held | |
| <p>Out of hours arrangements</p> | Practice leaflet | |